

# Lodge Crew Expectations

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## LODGE DUTIES

### Before Meals:

- Wash hands upon arrival and keep clean hands for work – without exception
- Wipe down and sanitize every table
- Put out stacks of cups on tables (8-10)
- Put out 2 pitchers of water on each table
- Restock napkin dispensers at each table
- Restock silverware caddies at each table

### After Meals:

- Sweep and mop dining room and dance floors (once a day)
- Take out trash and replace liners (nightly) – All trash **MUST** be taken out
- Dump cereal trays and wipe down dispenser after every meal
- Restock all plates and silverware at buffets and food areas after every meal
- Clean bathrooms and restock paper goods (check throughout the day)
- Wipe down shelves and put away books and games (collect cups and mugs that have been left out)
- Notify Kitchen Crew if food items need to be restocked
- Make sure brooms and dustpans are put away in wardrobe
- Put any items left around the lodge in lost and found – Water bottles, shirts, etc.

**Please make sure all lodge areas are clean and ready for the next meal before you leave.**